

Rental of venues and facilities of IAM

Application for Use of Outdoor Experience Camp at Ká Hó Reservoir (Application not accepted temporarily)

How to Process

Document to be submitted: Application form (The form can be obtained free of charge at any of the Public Services Centres or downloaded from the IAM website or the Macao Nature Website <https://nature.iam.gov.mo>.)

Document to be produced: Not applicable

Locations and Time for Processing the Service

Locations for processing the service:

Integrated Services Centre: Avenida da Praia Grande, n.^{OS} 762-804, Edifício China Plaza, 2.^O andar, Macau

Northern District Public Services Centre: Rua Nova da Areia Preta, n.^O 52, Centro de Serviços da RAEM, Macau

Northern District Public Services Centre - Toi San Station: Avenida de Artur Tamagnini Barbosa, n.^O 127, Edifício D.^a Julieta Nobre de Carvalho, Bloco B, R/C, Macau

Northern District Public Services Centre - Fai Chi Kei Station: Rua Nova do Patane, Habitação Social de Fai Chi Kei, Edifício Fai Tat, Bloco II, R/C, Lojas G e H, Macau

Central District Public Services Centre: Rotunda de Carlos da Maia, n.^{OS} 5 e 7, Complexo da Rotunda de Carlos da Maia, 3.^O andar, Macau

Central District Public Services Centre - S. Lourenço Station: Rua de João Lecaros, Complexo Municipal do Mercado de S. Lourenço, 4.^O andar, Macau

Islands District Public Services Centre: Rua de Coimbra, n.^O 225, 3.^o andar, Centro de Serviços da RAEM das Ilhas, Taipa

Islands District Public Services Centre – Seac Pai Van Station: Avenida de Vale das Borboletas, Complexo Comunitário de Seac Pai Van, 6.^o andar, Coloane

Department of Green Areas and Gardens - Division of Conservation of Nature: Seac Pai Van Park, Coloane

Office hours:

Integrated Services Centre and Public Services Centres:

Monday to Friday, 9:00 a.m. to 6:00 p.m. (no lunch break, closed on Saturday, Sunday and public holidays)

Department of Green Areas and Gardens - Division of Conservation of Nature:

Monday to Thursday, 9:00 a.m. to 1:00 p.m., 2:30 p.m. to 5:45 p.m.; Friday, 9:00 a.m. to 1:00 p.m., 2:30 p.m. to 5:30 p.m.

(Closed on Saturday, Sunday and public holidays)

Telephone / fax:

1. Civic Service Hotline: (853) 2833 7676

Fees

Application fee:

Not applicable

Form fee:

Not applicable

Stamp duty:

Not applicable

Security deposit:

Not applicable

Fees, Charges and Prices List:

Not applicable

Time Required for Approval

Time for approval: 6 working days

Remarks / Important Notes on Application

Important notes:

1. Since the mentioned experience camp is an open campsite, the personal safety of members of groups that use the experience camp is the sole responsibility of the groups;
2. Users should clear the garbage properly before leaving. Garbage must be discarded in the large garbage bins next to the car park of Ká Hó Reservoir Natural Park;
3. Vandalism of the facilities in the camp is not allowed. Otherwise compensation has to be made;
4. The keys must be collected at the Macao Giant Panda Information Centre in Seac Pai Van Park. They must be returned to the division after use;
5. Pitching camp is limited to be carried out in the camp only. Making fire is not allowed. Otherwise the use of the campsite will be terminated;
6. Target group of application: Non-profit organisations / groups registered in Macao
7. Format: The venue is provided for use by organisations / groups and it is limited to be used by 1 organisation / group each time. To achieve the principle of “resource sharing”, use of the venue cannot exceed an accumulative total of 24 days each year and the maximum number of days for each application is 8 with the number of participants between 10 and 50. Special cases require the coordination and approval of IAM.
8. Booking deadline: Application is required to be filed 6 working days in advance and the venue should be used within 6 months counting from the month of submission of the application form.
9. Organisations / groups that apply for the experience camp for the first time must conduct an on-site inspection led by the IAM staff who explain the methods for operation of water pumps and electric switches to them.
10. Unit in charge: Division of Conservation of Nature

Formalities

- Application for Rental of Outdoor Activity Venues
- Alteration to Rental of Outdoor Activity Venues
- Cancellation of Rental of Outdoor Activity Venues
- Application for Rental of Auditoriums and Activity Rooms of Activity Centres
- Alteration to Rental of Auditoriums and Activity Rooms of Activity Centres
- Cancellation of Rental of Auditoriums and Activity Rooms of Activity Centres
- Application for Use of Outdoor Experience Camp at Ká Hó Reservoir (Application not accepted temporarily)
- Application for Rental of Exhibition and Performance Venues

Last Update : 30/09/2021