

Rental of venues and facilities of IAM

Cancellation of Rental of Outdoor Activity Venues

How to Process

Document to be submitted: Application letter

Document to be produced: Not applicable

Locations and Time for Processing the Service

Locations for processing the service:

Division of Cultural, Recreational and Association Affairs: Avenida da Praia Grande, n.º 517, Edf. Comercial Nam Tung, 4.º andar B e C, Macau

Integrated Services Centre: Avenida da Praia Grande, n.ºs 762-804, Edifício China Plaza, 2.º andar, Macau

Northern District Public Services Centre: Rua Nova da Areia Preta, n.º 52, Centro de Serviços da RAEM, Macau

Northern District Public Services Centre - Toi San Station: Avenida de Artur Tamagnini Barbosa, n.º 127, Edifício D.ª Julieta Nobre de Carvalho, Bloco B, R/C, Macau

Northern District Public Services Centre - Fai Chi Kei Station: Rua Nova do Patane, Habitação Social de Fai Chi Kei, Edifício Fai Tat, Bloco II, R/C, Lojas G e H, Macau

Central District Public Services Centre: Rotunda de Carlos da Maia, n.ºs 5 e 7, Complexo da Rotunda de Carlos da Maia, 3.º andar, Macau

Central District Public Services Centre - S. Lourenço Station: Rua de João Lecaros, Complexo Municipal do Mercado de S. Lourenço, 4.º andar, Macau

Islands District Public Services Centre: Rua de Coimbra, n.º 225, 3.º andar, Centro de Serviços da RAEM das Ilhas, Taipa

Islands District Public Services Centre – Seac Pai Van Station: Avenida de Vale das Borboletas, Complexo Comunitário de Seac Pai Van, 6.º andar, Coloane

Office hours:

Division of Cultural, Recreational and Association Affairs

Monday to Thursday 9:00 a.m. to 1:00 p.m.; 2:30 p.m. to 5:45 p.m.

Friday 9:00 a.m. to 1:00 p.m.; 2:30 p.m. to 5:30 p.m.

Integrated Services Centre and Public Services Centres

Monday to Friday, 9:00 a.m. to 6:00 p.m. (no lunch break, closed on Saturday, Sunday and public holidays)

Telephone / Fax:

Tel.: (853) 8394 8808 / (853) 8394 8809

Fax: (853) 2837 2062

Fees**Application fee:**

Not applicable

Form fee:

Not applicable

Stamp duty:

Not applicable

Security deposit:

Not applicable

Fees, Charges and Prices List:

Not applicable

Time Required for Approval

Time for approval: Depending on individual cases

Remarks / Important Notes on Application

Important notes: A notification letter is required to be submitted at least 15 days prior to the activity.

Formalities

- Application for Rental of Outdoor Activity Venues
- Alteration to Rental of Outdoor Activity Venues
- Cancellation of Rental of Outdoor Activity Venues
- Application for Rental of Auditoriums and Activity Rooms of Activity Centres
- Alteration to Rental of Auditoriums and Activity Rooms of Activity Centres
- Cancellation of Rental of Auditoriums and Activity Rooms of Activity Centres
- Application for Use of Outdoor Experience Camp at Ká Hó Reservoir (Application not accepted temporarily)
- Application for Rental of Exhibition and Performance Venues

Last Update : 30/09/2021